

Report of:	Liz Jarmin, Head of Locality Partnerships	
Report to:	Outer South Community Committee Ardsley and Robin Hood, Morley North, Morley South and Rothwell	
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Date:	26th September 2022	For decision

Outer South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. It was agreed at the Outer South Community Committee on the 1st July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
16. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
17. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
18. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/2023

19. The total revenue budget approved by Executive Board for 2022-2023 was **£103,770.00**. **Table 1** shows a carry forward figure of **£115,584.43** which includes underspends from projects completed in 2021-2022. **£41,172.57** represents wellbeing allocated to projects in 2021-2022 and not yet completed. The total revenue funding available to the Community Committee for 2022-2023 is therefore **£178,181.86**. A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.

21. The Community Committee is asked to note that there is currently a remaining balance of **£75,820.86**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2022/2023

	£
INCOME: 2022-2023	£103,770.00
Balance brought forward from previous year	£115,584.43
Less projects brought forward from previous year	£41,172.57
TOTAL AVAILABLE: 2022-2023	£178,181.86
Area wide ring fenced projects	£
Small Grants	£5,000.00
Community Engagement	£500.00
Skips	£1,800.00
Rothwell Celebrations	£10,000.00
OS Xmas Trees and Lights	£16,000.00
Youth Summit	£500.00
Total spend: Area wide ring fenced projects	£33,800.00

Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Outer South Garden Maintenance Service	£38,316.00	£9,579.00	£9,579.00	£9,579.00	£9,579.00
FDM Chatter Bus Project 2022/2023	£8,041.00	£2,010.25	£2,010.25	£2,010.25	£2,010.25
Outdoor Toilet Hire	£400.00		£400.00		
Queens Jubilee Benches	£2,274.00			£2,274.00	
Plants for tipper at roundabout	£500.00			£500.00	
The Shed, Morley	£3,630.00		£1,815.00	£1,815.00	
Morley Town Centre Management Board	£15,000.00		£7,500.00	£7,500.00	
Scarecrow Toilet Hire	£400.00		£400.00		
Totals	£68,561.00	£11,589.25	£21,704.25	£23,678.25	£11,589.25
Total spend: Area wide + ward projects	£102,361.00	£17,539.25	£27,654.25	£29,628.25	£27,539.25
Balance remaining (Total/Per ward)	£75,820.86	£59,212.22	£1,476.93	£2,241.05	£11,761.66

Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

22. The following projects are presented for Members' consideration:

23. **Project title:** Kitchen Upgrade

Name of group or organisation: East Ardsley Community Association

Total project cost: £ 803.17

Match funding: £0.00

Amount proposed from Capital Budget 2022/23: £ 803.17

Wards covered: Ardsley and Robin Hood

Project Summary: The East Ardsley Luncheon club run by MHA services from St Andrew's Methodist Church on Old Lane, Beeston have taken on board our weekly running of the club to make fresh meals for the over 55's, it is well attended by the local community. To continue with making meals the Community Association have been fund raising for a new kitchen giving it a fresh look especially the need for a bigger and better twin oven to full fill their requirements.

East Ardsley Community Association have managed to seek funding from the local co-op for new cabinets and this application pay for the oven.

Community Committee Priorities:

Best City for Communities

- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

24. Since the last Community Committee on Monday 20th June 2022, the following projects have been considered and approved by DDN:

- a) Rothwell Boulders – Parks and Countryside's - £6,200.00
- b) Rothwell Summer Carnival - Rothwell & District Carnival Committee - £3,000.00
- c) Rothwell Autumn Festival - Rothwell & District Carnival Committee - £2,220.00
- d) Leigh View Fencing – Housing Advisory Panel - £6,906.00

Declined Projects

25. Since the last Community Committee on Monday 20th June 2022, no projects have been declined.

Monitoring Information

26. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

27. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 20th June 2022:

Rothwell Jubilee Celebrations - Rothwell & District Carnival Committee

The jubilee events were held very successfully over the jubilee weekend. Rothwell & District Carnival Committee held an afternoon tea for our older residents and those with additional support needs on the afternoon of 3rd June in Blackburn Hall. They then had a concert by the Rothwell Temperance Band in the evening again in Blackburn Hall. On

Saturday the 4th of June they had their regular monthly Hug in a Mug café which was 're-branded' for the jubilee and proved to be their busiest café yet. At the same time on the 4th of June they had a street event on Commercial Street with market stalls, children's entertainment, a lot of which they were able to do for free, and a small fairground. It was a busy 2 days but really good and they raised £1,600.00 for the Rob Burrows MND Centre appeal.

The full report is available on request.



Outer South Activity Programme 2021/22 – South Leeds Youth Hub

South Leeds Youth Hub have been able to deliver 128 activity opportunities in the South Leeds wards.

They provided activity experiences free to young people aged 8 -15 years with a specific emphasis on young people from priority estates in the Outer South area. The team delivered fun & challenging activity sessions in local venues/areas (e.g. community centres, parks, schools, sports fields, car parks) during evenings, weekends and school holidays. The range of activities included Bush craft, campfire cooking, climbing tower, Inflatables, Archery, team games and Go Karts

The breakdown of these sessions is as follows:
Ardsley and Robin Hood – 35 activity opportunities delivered.
Morley North – 40 activity opportunities delivered.
Morley South – 8 activity opportunities delivered.
Rothwell - 37 activity opportunities delivered.

The full report is available on request.



Morley Town Centre Management 2021/22 – Morley Town Centre Management Board

Since the COVID-19 outbreak Morley Town Centre Management (MTCM) have rolled out a support package for local businesses throughout lockdown and beyond to ensure the local economy doesn't suffer any more than necessary and that retail, commerce, and public spending of time and money locally continues to be a priority for our local residents and visitors to the town. MTCM put together a recovery plan to continue to support local business through a significant targeted marketing strategy and a one stop shop for business enquiries. MTCM signposted businesses and members of the public to other appropriate support networks as necessary such as financial support, business support and guidance that comes directly from Leeds City Council.

Despite the pandemic MTCM have witnessed new businesses setting up following lockdown and the Town Centre Manager role continues to be a source of information and support to help people set up and stay in business and contribute to our vibrant town centre.

The Town Centre Manager has taken on the personal license for Morley Town Hall and is working closely with LCC Lettings Dept and Asset Management as well as the superintendents at the premises to ensure all policies and procedures are fully in place to operate the scheme within all legal guidelines.

Morley was one of 101 UK towns invited to bid for up to £25m of Government Towns Fund and was successful in achieving £24.3m for 7 major projects across the town. Members of Morley Town Centre Management are board member and playing an integral part in the shaping of the proposed projects over the next 2-4 years. The proposals are designed to add vitality to our town, create jobs and drive growth across Morley. Part of the government's 'levelling up' agenda, the Town Centre Manager chairs the Education, Skills and Employment sub-group and the Communications subgroup and plays a vital role in the town Centre, Placemaking and Cultural sub-group. The Town Centre Manager also works closely with Leeds City College in the planning of a new learning centre in Morley and also with the Ahead Partnership working with all Morley schools in the engagement of the Town Deal. Business cases are being submitted back to the Government now and it is hoped the projects will be realised by the end of this year.

MTCM hold regular catch-up meetings with the management team at White Rose Shopping Centre informing them of developments in Morley and receiving like for like information about the Shopping Centre. Managing an annual sponsorship deal between the White Rose and Morley Town Centre Management Board.

MTCM coordinate, deliver and evaluate the annual events programme for the town centre including St George's Street Festival, Outdoor Cinema and Yorkshire day celebrations, Lantern Festival and Christmas Lights Switch-On and Festival. All of which have were on hold last year due to the social restrictions. Instead, MTCM focused their attentions and resources on Morley Bottoms and the new street and café scene that has developed through Town Deal accelerated funding.

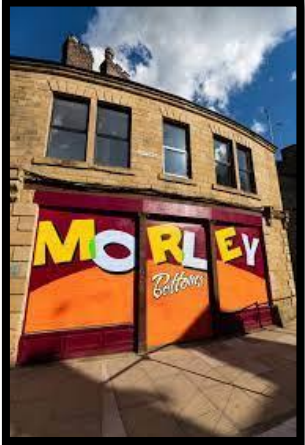
The development of a new business plan has been replaced with the ambitions of the Town Deal which has included significant public consultation with the residents and local businesses. MTCM work alongside LCC comms team to ensure local people are fully aware of the plans and are given an opportunity to engage and respond.

The replacement and improvements of the street lighting on Queen Street is due to take place next month. The improvements to the rest of the street furniture will be funded through the public realm aspects of the Town Deal. MTCM continue to coordinate the project and will oversee the introduction of new LED screens for the purpose of live streaming and business promotions. Town Centre Manager will lead and coordinate the digital promotion content and sponsorship.

A new art trail has been commissioned with several artists who created various art installations across the town centre. This has actively promoted our town centre as a visitor attraction for all. We work alongside Morley Art Festival in the promotion and sustainability of the trail.

This project is for the benefit of all residents, businesses and visitors to Morley town centre and a correct number of beneficiaries is difficult to predict. MTCM have on average 2000 visitors to the town centre each day. There is an unlimited amount of people who can be beneficiaries of this service as anyone can visit Morley and MTCM have good engagement on their Facebook page.

The full report is available on request.



Youth Activities Fund Position 2022/2023

- 28. The total available for spend in the Outer South Community Committee in 2022/23, including carry forward from previous year, was **£109,776.13**.
- 29. The Community Committee is asked to note that so far, a total of **£24,606.92** has been allocated to projects, as listed in **Table 2**.
- 30. The Community Committee is also asked to note that there is a remaining balance of **£43,301.77** in the Youth Activity Fund.

TABLE 2: Youth Activities Fund 2022/2023

	Ward Split				
	8-17 Population (9,841)				
	2,634	2,391	2,239	2,577	
Total allocation	Ardsley & Robin Hood	Morley North	Morley South	Rothwell	
Income 2022/2023	£59,456.13	£14,916.54	15,292.16	£11,512.82	17,734.61
Carried forward from previous year	£59,456.13	£14,916.54	15,292.16	£11,512.82	17,734.61
Total available (including brought forward balance) for schemes in 2021/2022	£109,776.13	£29,200.86	£28,091.32	£23,089.82	£29,394.13
Schemes approved in previous year to be delivered this year 2021/2022	£41,867.44	£8,554.67	£11,879.05	£11,879.05	£9,554.67
Total available budget for this year 2022/2023	£67,908.69	£20,646.19	£16,212.27	£11,210.77	£19,839.46
Projects 2022/2023	Amount requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Mini Breeze	£14,600.00	£3,650.00	£3,650.00	£3,650.00	£3,650.00
DAZL	£1,876.32	£469.08	£469.08	£469.08	£469.08
REVIVE Summer Project	£1,210.00	£0.00	£605.00	£605.00	£0.00
Youth Service Outer South	£6,920.60	£1,730.15	£1,730.15	£1,730.15	£1,730.15
Total Spend	£24,606.92	£5,849.23	£6,454.23	£6,454.23	£5,849.23
Remaining Balance (Total/Per Ward)	£43,301.77	£14,796.96	£9,758.04	£4,756.54	£13,990.23

Small Grants Budget 2022/2023

31. The Community Committee ward members have allocated a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**.

TABLE 3: Small Grants 2022/2023

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
Expedition Challenge	8th South Leeds (Carlton) Scout Group	Rothwell	£500.00	£500.00
OS PHAB	PHAB	Ardsley and Robin Hood and Morley North	£298.03	£298.03
RERF Visit	Morley Cluster	Morley North and South	£360.00	£360.00
Robin Hood Juniors	Robin Hood Juniors	Ardsley and Robin Hood	£500.00	£500
Totals			£1,658.03	£1,658.03
Small grant remaining			£3,341.97	

Community Skips Budget 2022/2023

32. The Community Committee ward members have allocated a skips budget of **£1,800.00**. Approved community skips detailed in **Table 4**

TABLE 4: Community Skips 2022/2023

Location of skip	Date	Ward	Total Amount
Kingsway Clean Up	9 th June 2022	Morley North	£323.80
Springhead Park	8 th July 2022	Rothwell	£161.90
Winthrope Clean Up	26 th July 2022	Ardsley and Robin Hood	£161.90
Totals		£647.60	
Small grant remaining		£1,152.40	

Capital Budget 2022/2023

33. The Outer South Community Committee has a capital budget of **£71,176.89** available to spend, as a result of new capital injections. Members are asked to note the capital allocation The Outer South Community Committee has a capital budget of **£71,176.89** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Capital 2022/2023

	OS (£)	Ward split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2022	£71,176.89	£19,295.41	£1,605.64	£22,474.27	£23,823.15
Injection 1	£6,300.00	£1,575.00	£1,575.00	£1,575.00	£1,575.00
Balance 2022-2023	£77,476.89	£20,870.41	£3,180.64	£24,049.27	£25,398.15
Projects 2022/2023	Amount requested	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Scatcherd Park Defibrillator	£1,530.00			£1,530.00	
Rothwell Boulders	£6,200.00				£6,200.00
Total Spend	£7,730.00	£0.00	£0.00	£1,530.00	£6,200.00
Remaining Balance (Total/Per Ward)	£69,746.89	£20,870.41	£3,180.64	£22,519.27	£19,198.15

Community Infrastructure Levy (CIL) Budget 2022/2023

34. The Community Committee is asked to note that there is **£97,408.82** total payable to the Outer South Community Committee with a remaining balance of **£90,502.82**. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6**

TABLE 6: CIL 2022/2023

	OS (£)	Ward split	
		Ardsley & Robin Hood	Rothwell
Remaining Balance March 2022	£92,602.82	£91,166.55	£1,436.27
Injection May 2022	£4,806.00	£4,806.00	£0.00
Starting Position 2022-2023	£97,408.82	£95,972.55	£1,436.27
Leigh View Fencing	£6,906.00	£6,906.00	
Total Spend	£6,906.00	£6,906.00	£0.00
Remaining Balance (Total/Per Ward)	£90,502.82	£89,066.55	£1,436.27

Corporate Considerations

Consultation and Engagement

35. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

36. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

37. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

38. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

39. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

40. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

41. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

42. Members are asked to:

- a. To note details of the Wellbeing Budget position (Table 1)
- b. To consider and determine Wellbeing and YAF proposals (paragraphs 23)
- c. To note details of the projects approved via Delegated Decision (paragraph 24)
- d. To note monitoring information of its funded projects (paragraph 26)
- e. To note details of the Youth Activities Fund (YAF) position (Table 2)
- f. To note details of the Small Grants Budget (Table 3)
- g. To note details of the Community Skips Budget (Table 4)
- h. To note details of the Capital Budget (Table 5)
- i. To note details of the Community Infrastructure Levy Budget (Table 6)